



**The Federation of NZ  
SeniorNet Societies Inc**

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## ***ANNUAL REPORT 2007***

### **The Federation – Establishment and Governance:**

Following the completion of the Constitution and Incorporation in November 2006, the Federation started 2007 with an interim management committee, appointed by the eight proposed regions.

The purpose of the Federation is entirely to support and serve the SeniorNet Learning Centres, each of which maintain their full independence, except for their commitment to meet the Federation's Quality Assurance requirements, which are as required by the Tertiary Education Commission.

The interim management committee had its first face to face meeting on January 23<sup>rd</sup> 2007 and a meeting by teleconference on 1<sup>st</sup> May.

The first Federation Annual General Meeting was held on the morning of the 20<sup>th</sup> June and the 2007/8 committee was appointed. This committee (which was composed of the same individuals as the interim committee) then held a face to face meeting in the afternoon of the same day. A further meeting of the committee was held by teleconference on 17<sup>th</sup> September.

In addition to these meetings, much communication between members took place by email.

The Officers of the Federation were elected according to the Constitution at the first meeting of the interim committee and then again at the meeting after the AGM.

Early in the calendar year the Learning Centres were formally invited to join the Federation and most did so.

### **The Federation – Management**

At the meeting on January 23<sup>rd</sup>, the interim management committee appointed a full-time Executive Officer: Mr. Grant Sidaway and entered into a contract with him to provide all national office services and national quality assurance monitoring. The Federation operated in this way during the year.

### **Administration Contract**

Covers all costs necessary to run the National Office and includes:

- National Office accommodation
- All office fixtures including computers, printers etc
- Presentation equipment – data projectors, laptops, screen, sound equipment etc.
- Communication – Telephone, 0800, Internet, mobile phone
- Postage, stationery, office consumables, printing etc.
- Website hosting, development and maintenance
- Executive Officer salary
- Administration Officer salary (part-time position)
- Travel to Learning Centres for presentations and QA purposes
- Travel to Regional Meetings
- Travel to Tutor Training Sessions
- National advertising, display banners etc.
- All incidental costs

### **Negotiations with the Tertiary Education Commission:**

Following a meeting with officers of the Commission on 7<sup>th</sup> November 2006, the Federation prepared a Charter, a Profile and an audited Financial Viability Return as required by the policies existing at the time. These were approved and the first grant made to the Federation.

The policies then changed and the Federation was required to make application for a grant from the Commission's New Provider Fund to cover the balance of the grant for 2007 and the full amount for 2008. As a result, the baseline funding for the Federation was established.

However, the amount approved was considerably less than that which the Federation expected, so negotiations continued.

The Chairman and Executive Officer of the Federation met with the CEO of the Commission on 23<sup>rd</sup> July and 12<sup>th</sup> September. As a result of these meetings, an amount equivalent to the GST component was added to the amount approved and the Commission contracted independent consultants to develop a Management Report of the Federation's operations.

The Chairman later had a meeting on 3<sup>rd</sup> December with the Director, Business Sector, Work and Income as the Commission was working with the Ministry of

Social Development and the Department of Internal Affairs in an effort to increase the availability of funding to the Federation.

Finally, on 20<sup>th</sup> December, the Executive Officer met with the Commission Officer in charge of Adult Continuing Education and a considerable increase in funding by the Commission was announced. This went a considerable way to take the funding for 2008 to a reasonable level.

The disappointing feature of the negotiations was that the new policies require that the Commission agree Management Plans with all but the smallest of tertiary providers and they then base their funding decisions on these. The Federation believes that if this had been done, much of the problems that occurred could have been avoided.

### **Political Activity**

The case that the Federation made to obtain a higher grant was based on two points:

- That the amount approved was considerably less than the amount expected, following the meeting on November 7<sup>th</sup> 2006.
- That while the amount approved was not greatly less than the approximate amount Learning Centres had received in 2006, the cost of national administration, which had previously been available to Aoraki Polytechnic, through which the grants had been received, was not included.

Following the supportive conclusions of the independent Management Report, Learning Centres were requested to make the case to their local Members of Parliament. A handout was made available for this purpose.

As a result of one contact, the problem was referred to the National party spokesperson for senior citizens and a press release was issued by the party. As a result an item was included in the RadioNZ news bulletins. The Federation Executive Officer also issued a press release. The Chairman also wrote to the Minister for Tertiary Education. It was clearly as a result of this lobbying that the meetings of the 3<sup>rd</sup> and 20<sup>th</sup> December took place.

### **Quality Assurance – Policies and Procedures**

The Federation had taken the lead to ensure that Learning Centres meet the Commission's requirements for Quality Assurance.

At its meeting on 23<sup>rd</sup> January, the committee approved a Quality Management System (see Appendix) and a Hand Book for Societies that sets out the expected procedures. These were made available on the Federation web site.

Subsequently, specimen Learning Centre policies and draft statements of Learning Outcomes and the list of ACE Network contacts were made available on the web site.

An essential feature of the Federation policy is that the Executive Officer should visit Learning Centres to ensure that they implement the policies and he has contracted objectives to ensure that this is done.

## **Activities of the Executive Officer:**

### **1. Learning Centre Visits**

Forty eight Learning Centres were visited during 2007. Two (South Canterbury and North Otago) are not members of the Federation but indicated some interest in joining hence a visit was made.

Each visit to Federation Learning Centres included:

- Quality Assurance (QA) practices were in place in accordance with the Federation's Handbook with particular reference to the following aspects:
  - Activities eligible for Learner Hour credits
  - Course Content
  - Activity Length
  - Class Sizes
  - Objectives of Workshops and Seminars
  - Workbooks and Teaching Resources
  - Appointment and Training of Tutors
  - Activity Evaluations
  - Learner Enrolment Records
  - Learner Attendance
  - Records of Learner Progress
  - Evidence of Learner Eligibility
  - Financial Reporting
  - Complaints procedures
  - Privacy Official and Personal Information
  - Health and Safety procedures
  - Fee Collection and Refunds
- Practical demonstrations to members by way of face-to-face presentations including:
  - Emerging technologies – hardware and software
  - Microsoft Windows Vista
  - Microsoft Office 2007
  - Navigating the Federation website
  - Suggestions of new courses available
  - Resource material – new books and course notes

### **2. Regional Meetings**

Visits were made to the thirteen Regional meetings held during 2007. Each Regional meeting was hosted by a Learning Centre within a Region on the basis that representatives should not travel further than 90 minutes to attend the day long session. Seven of the eight regions held meetings. Otago/Southland being the only region yet to hold a meeting, there is however a meeting planned for March 2008.

The objectives of each meeting were to:

- Share resources to avoid duplication
- Give opportunity for representatives of Learning Centres to network and thus exchange good teaching practices
- Provide updates from the Federation with respect to:
  1. Objectives of Workshops and Seminars
  2. Workbooks and Teaching Resources
  3. Activity Evaluations and forecasts
  4. Funding from the Federation
  5. Plan for future new courses
- Give opportunity for representatives to feedback ideas and opportunities to the Federation.

### **3. Regional Training Days**

Five Regional Training Days were undertaken in 2007 - Porirua, Motueka, Hawera, Napier, Te Aroha. The concept of introducing Regional Training Days resulted from discussions at a Wellington Regional meeting. The first, day long, training, sessions were held for Learning Centre Tutors in July.

The objectives of each training day were to:

- Introduce new course material and resources
- Provide practical demonstration of new courses
  - Run through sessions with teaching tips
  - Reinforce course objectives and ways to achieve positive outcomes
- Avoid duplication of course material
- Seek out best practices

All five training days were successful in meeting the objectives set with the added suggestion of at least one regional training day per 12 months being organised as an important aspect of maintaining SeniorNet as a cohesive training operation.

### **4. Website**

The Federation website was totally reconstructed in 2007. The main objective was to provide a “one stop shop” for SeniorNet Learning Centres, tutors and members alike to collect information and resources relevant to learning.

The website now includes:

- A growing number of teaching manuals on a wide range of topics made available mostly by SeniorNet tutors who have had proven success with the course material they developed
- Links to Learning Centres to enable sharing of ideas and teaching concepts

- All the Federation documents including standard forms and procedures helpful to Learning Centres in providing consistent quality outcomes for their students
- An interactive bulletin board designed to help individuals with difficulties encountered as they learn.
- Purchasing privileges for SeniorNet members

The website had an average of 64 unique visits per day with an average spend time per visit of 4.75 minutes per visit during 2007. This indicates on average each visit is a “quality visit” as opposed to random browsing.

## **5. Financial Activity**

A total of \$286,660.46 (including GST only where applicable) was distributed directly to Federation Learning Centres in 2007. This was undertaken in accordance with the Federation’s manual which meant Learning Centres submitted regular invoices based on actual Learning Hours undertaken by their students.

- 74 Learning Centres out of a possible 86 submitted invoices to the Federation
- A total of 220 invoices were received at the National Office from Learning Centres, some covered multiple periods
- 27 other invoices were processed
- All payments were made by direct bank transfer using the ASB business internet banking system (FastNet)
- A payment schedule was established which required two Federation Committee members to authorize
- There were 14 Payment schedules authorized in 2007

Each Learning Centre invoice was checked for accuracy in respect to Learner Hours undertaken and supporting documentation before payments were made.

## **6. Communications – email and telephone activity**

Email is the preferred form of communication between the National Office, the Learning Centres the main crown funding authority – the T.E.C. and the public. The 0800 nationwide freephone service has shown consistent inbound call volumes also.

- 5383 received emails
- 7919 sent emails
- 3853 inbound calls on 0800 SENIORNET
- 12,596 inbound call minutes on 0800 SENIORNET
- Outbound calling – not recorded

Approximately 60% of the email activity and 30% of the 0800 inbound call activity related to Quality Assurance matters.

## **7. Special Offers**

The following exclusive special offers were negotiated and progressively made available via the website for Learning Centres and their members:

- Resource Books Ltd – 20% discount plus free nationwide delivery
- Vidcom NZ Ltd – Educational prices on their full range of AV equipment
- RF Data Systems Ltd – Various discounts on hardware memory devices
- Computer Food Ltd – 5% discount plus free nationwide delivery
- PB Technologies Ltd – Special SeniorNet site established – various discounts
- Ergo Touch Ltd – 10% discount plus free nationwide delivery
- TelstraClear Ltd – Special SeniorNet member discount plan established
- NOD 32 – 25% discount on Antivirus software
- Northern Territories Travel – Discount on package holidays
- ACP Magazines Ltd – 26% - 48% discount on magazine subscriptions
- Dilworth Hearing Ltd – 10% discount on hearing tests
- Microsoft Software – Wholesale prices – 20% - 40% discount, free delivery
- Insurance – Group policy for Learning Centres only (General and liability)

By far the most popular special offer accessed by members has been purchasing Microsoft software. There were 242 orders processed in 2007, many were orders for multiple units of software.

This represented a total saving of \$46,725 to members over the normal shop retail prices.

In August sixty Learning Centres signed up to a group insurance scheme negotiated with the ODL Group. A further three joined the scheme in December. Whilst it is difficult to obtain precise figures on previous insurance premiums paid by Learning Centres information to hand would suggest an average saving per Learning Centre per annum was \$250; a total likely saving of \$15,750 per annum being achieved.

## **7. Commercial Sponsorship**

Attracting commercial organizations to support the Federation by way of sponsorship has proven to be more difficult than first anticipated. The sponsorship market has hardened significantly during 2007 as companies tighten their discretionary spend. A definite trend has emerged with companies wishing to move away from less high profile, community based sponsorship into the higher profile sporting and events based sponsorship. However the collective Federation membership is relatively high, for New Zealand standards, so the search for additional revenue by way of sponsorship will continue in a more targeted manner in 2008.

One successful sponsorship has emerged and is growing, that of TelstraClear. Their offer of 3% of the monthly spend SeniorNet Federation members have with TelstraClear has made some progress with 876 members signed up to the scheme. At an average spend of - say \$80 – this would represent \$25,230 (incl. GST) paid to the Federation per annum. Members were slow to join in 2007 with the majority not signing up until the last two months of the year. The effect of this sponsorship is likely to show in 2008 and beyond.

## **8. T.E.C. and Government Negotiations**

Negotiations with the T.E.C. and political lobbying occupied approximately 25% of the National Office time. This also included meeting with and providing input to consultants engaged by the T.E.C. as well as the assembly of information relevant to funding applications. The process was considerably more protracted than anticipated, not helped by the education reforms initiated by the Government. The restructuring of the T.E.C. has also meant changes in personnel and processes. Consistent political lobbying has provided a break through in negotiations with the T.E.C. with more positive responses to the Federation's request to review the current funding offered earlier in the year.

The Federation's case for satisfactory funding has been successfully escalated to the highest level possible and has involved direct negotiations with The Minister for Senior Citizens, the Shadow Minister for Senior Citizens and the Chief Executive of the T.E.C.

Subsequent to meetings in December 2007 an additional \$184,000 + GST will be made available to the Federation in 2008; this represents an approximate 50% increase on T.E.C. funding levels for 2007.

## **9. Media and Public Relations**

Interest from the news media about SeniorNet and its activities has largely centered on community based newspapers wanting information about local SeniorNet Learning Centres. However, with the release of a media statement in October highlighting the frustrations of stalled discussions with the T.E.C. over funding, significant activity resulted with newspaper reporters requesting comments and further information. A number of national radio interviews also took place over this time.

On a more informative and non confrontational note four television appearances were made in the beginning of 2007 with SeniorNet being profiled on national morning Television, this was undertaken at no cost, however if it was considered to be an advertorial the likely cost would be around \$10,000 for these sessions. Public call enquires rose by 250% as measured by 0800 for a five day period directly after the TV interviews.



## **10. Establishment of office**

A permanent national office located at:

Level 7  
166 Featherston Street  
Wellington

was established in June, this is a small one room office in a shared environment with two other professional organizations. The office provides a central base to conduct administration activities and provide a professional presence for the organisation.

## **11. Advertising and Branding**

Advertisements were placed in two nationwide printed media:

- The Retirement Guide 2007
- Older and Bolder (Oct/Nov)

Both advertisements also included adjacent editorial script. It is uncertain the effectiveness of these adverts as enquiry levels to the national office (0800 and emails via the website) have shown no significant increase. It is felt prudent however, to have a presence in targeted printed media for future years.

Two requests for advertising space on the Seniornet website were accepted during the year a third request was accepted but failed to eventuate. The two requests derived \$2,700 + GST revenue for the Federation.

A complete style guide setting out the printing format and dimensions for the Federation Logo and associated print media were completed in 2007. The style guide is available on the Federation website. It is important to maintain standardization of the Federation brand and therefore all Seniornet Learning Centres should be encouraged to use the brand on their media.

### **Financial**

#### **Federation Accounts 2007:**

The attached audited accounts set out the financial transactions of the Federation. (See Appendix 2)

1. The main activity was the grants made to Learning Centres. It was decided at the January meeting that these should be made on the basis of Learner Hours, this being the best way to measure the educational activity of the Centres. The final rate paid for the year was \$2.05 per LH. The total paid out including GST on all grants was \$312,292.  
An amount of \$12,651 incl GST still to be paid out was carried forward into 2008.
2. Out of the main TEC baseline grant, 20% (the maximum permitted by the contract with the Commission) was applied to the Executive Officer's contract. Payments of his contract for November and December were delayed until January 2008. This explains the amount shown in the Balance Sheet under Current Liabilities.

3. The Commission's grant also included a one-off amount of \$16,000 to develop and implement the Quality Management System. Of this \$6,275 was applied to the activities of the Executive Officer in assisting the Learning Centres in this respect. A balance of \$9,725 is available for this purpose in 2008. The reason that this amount was not fully spent was that the committee considered that development of Quality Management Systems would take more than one year.  
However, a further one off grant of \$10,000 for 2008 was announced on 28<sup>th</sup> November and also in the announcements made at the meeting on 20<sup>th</sup> December a further amount was added to this.
4. Learning Centres paid \$14,494 ex GST in membership subscriptions. Payments by the Centres for the insurance scheme amounted to \$15,102 ex GST.
5. A number of the costs paid from subscriptions were one-off payments relating to the setting up of the Federation.
6. The audit costs shown relate to the Financial Viability Return required by the TEC early in the year, and also the auditing of the 2007 Annual Accounts.

The Federation acknowledges sponsorship by Telecom NZ Ltd made direct to the Executive Officer. (The figures do not appear in the Federation accounts.) It was only through this sponsorship that the activities of the Executive Officer could continue for the full year. This assistance is gratefully acknowledged.

### **Learning Centre Accounts: January to December 2007**

Data from Learning Centre 2007 accounts were collected for the report to the TEC and also as information to be used in further negotiations with the TEC. The accounts show that in total:

Income from Membership Subscriptions:	\$325,792
Income from Course Fees:	\$310,793
Other income including Federation Grants:	\$583,322

TOTAL: \$1,219,907

Cost of rents:	\$323,871
Other costs of running learning activities:	\$674,468

TOTAL: \$998,339

Surplus before Depreciation:	\$221,568
Allowance for Depreciation:	\$350,788
Deficit after Depreciation:	(\$129,220)

### **Fall in income**

While comparisons are difficult to make, as this is the first Annual Report, the income figures for the Learning Centres for 2007 show a considerable drop below the figures we have for 2006. So also do the expenditure figures, indicating that the Centres have by necessity reduced expenditure to match the income drop.

These figures indicate that on average, each Learning Centre had a minimal surplus before depreciation of under \$3,000 each. But as the allowance for depreciation averages \$4,400, the Centres are unable to fully fund replacement of their equipment without further help.

Also, considering that the Centres are operated entirely by volunteers who are mostly in their 70's, operating costs are minimal.

## Statistics

A database has been developed by one of the Learning Centres and at the end of the year was in its testing stages. This will allow collection of statistics directly from database data in the future years.

Number of Learning Centres that joined the Federation: 85  
Number that closed during the year: 2 (Hahei, Westport)  
Number of new Learning Centres: 1 (Akaroa)

Number of Learner Hours claimed for grants from the Federation: 135,400

*(Note: A number of Learning Centres did not require funding, so that the total Learner Hours worked by all Federation Learning Centres was higher than this.)*

## Demographics

Number of Enrolments in all Learning Activities: **22,410**, an average of 2.17 enrolments per member enrolling.  
Number of Males: **3,397** approximately 33% of enrolling members  
Number of Females: **6,919** approximately 67% of enrolling members  
Number under age 50: **0**  
Number age 50 and under age 60: **858** approximately 8% of enrolling members  
Number age 60 or over: **9,458** approximately 92% of enrolling members  
Number of Europeans: **10005** approximately 97% of enrolling members  
Number of Pacific Islanders: **50** approximately 0.5% of enrolling members  
Number of Asians: **82** approximately 0.8% of enrolling members  
Number of Maori: **179** approximately 1.7% of enrolling members

Number of Learning Centre Members enrolling in Courses: **10,316** which is 63.2% of Society membership.  
Each enrolling member attended an average 13.17 Learner Hours.

*(Note: Again, these figures do not include those of the Learning Centres that did not request grants from the Federation)*

**Chairman:** Ian Turner

**Executive Officer:** Grant Sidaway

**Date:** 20 April 2008

## **APPENDIX 1**

### **THE FEDERATION OF NEW ZEALAND SENIORNET SOCIETIES INCORPORATED**



### **QUALITY MANAGEMENT SYSTEM**

In supporting the Member Societies to meet their objectives, the Federation will seek to ensure that each Society:

#### **Educational requirements:**

1. Has developed a clear set of objectives for each educational activity in which the Society is involved.
2. Meets their objectives for each activity.
3. For courses and workshops, uses well written, regularly updated student resource materials.
4. Appoints qualified tutors who are members of the SeniorNet Society to teach/lead each activity.
5. Maintains an effective tutor training programme.
6. Arranges tutors for courses to be available in the ratio of at least 1 to 3 course members
7. Uses modern teaching and learning methods and technologies.
8. Advises course participants clearly of the timing and objectives of each activity before they enrol.
9. Retains records of student attendances and course evaluations.
10. Adheres to the Statement of Good Teaching Practice. (see Appendix A) (*B in this Handbook*)
11. Manages lessons in the best way possible (see Appendix B) (*C in this Handbook*)
12. Adheres to the Code of Practice (see Appendix C) (*D in this Handbook*)
13. Gathers and records course participant evaluations of activities.
14. Maintains and annually updates policies for Complaints, Health and Safety, Privacy Fee Refunds and any Pre-requisites for the activities.
15. Is open to audit by the Federation of their operations

#### **Legal requirements:**

Meet all legislative requirements.

**Equipment and Accommodation requirements:**

Have a good standard of equipment and accommodation to complete the activities they undertake

**Financial requirements:**

Have sufficient financial resources to complete the activities they undertake.  
Provide the Federation with annual budgets and accounts to enable the Federation to complete the required Financial Viability return for the Ministry of Education.  
Have Public Liability Insurance cover.

**Health and Safety requirements:**

Have and meet the requirements of an effective health and safety policy.  
Supply a copy of the policy to the Federation annually.

**Auditing:**

The Federation will monitor Society courses and workshops by maintaining records and by conducting audit and observation visits.

APPENDIX 2  
FEDERATION FINANCIAL ACCOUNTS

**THE FEDERATION OF NZ SENIOR NET SOCIETIES INC**  
**ANNUAL REPORT**  
**FOR THE PERIOD ENDED 31 DECEMBER 2007**

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**THE FEDERATION OF NEW ZEALAND SENIOR NET SOCIETIES INCORPORATED**  
**AUDITORS' REPORT**  
**FOR THE YEAR ENDED 31 DECEMBER 2007**

**TO : The Members of the Above Federation**

We have audited the attached financial statements on pages 2 to 6 that provide information about the past financial performance of the Federation and its financial position as at 31 December 2007. This information is stated in accordance with accounting policies set out on page 5.

**Management Committee's Responsibilities**

It is the responsibility of the Management Committee of the Federation to prepare financial statements that fairly reflect the financial position of the Federation as at 31 December 2007 and of the results of its activities for the year ended on that date.

**Auditor's Responsibilities**

It is our responsibility to form an independent opinion on the financial statements presented by the Management Committee and to report our opinion to you.

**Basis Of Audit Opinion**

We conducted our audit in accordance with auditing standards issued by the New Zealand Institute of Chartered Accountants.

An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the Management Committee in the preparation of the financial statements, and whether the accounting policies are appropriate to the Federation's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations that we considered necessary in order to provide us with sufficient, reliable and relevant evidence to give reasonable assurance that the financial statements are free from material misstatements, whether caused by error, fraud, or other irregularity. In forming our opinion, we also evaluated the overall adequacy of the presentation of information in the financial statements.

Other than in our role as auditors we have no interest in the Federation of New Zealand Senior Net Societies Federation Incorporated.

**Unqualified Opinion**

We have obtained all the information and explanations we have required. In our opinion the attached financial statements fairly reflect the Federation's financial position as at 31 December 2007 and its financial performance for the year ended on that date.

**Date Of Opinion**

Our audit was completed on 31 March 2008 and our unqualified opinion is expressed as at that date.

*Miller Dean Audit*

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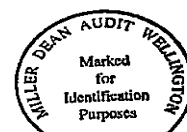
**THE FEDERATION OF NZ SENIOR NET SOCIETIES INC**  
**STATEMENT OF FINANCIAL POSITION**  
**AS AT 31 DECEMBER 2007**

	Note	2007 \$
<b><u>CURRENT ASSETS</u></b>		
ASB Bank	31,860.01	
Sundry Debtors	<u>3,037.50</u>	
		34,897.51
<b><u>TOTAL ASSETS</u></b>		<u>34,897.51</u>
<b><u>CURRENT LIABILITIES</u></b>		
Sundry Creditors	29,729.70	
GST Payable	<u>954.99</u>	
		30,684.69
<b><u>EQUITY</u></b>		
Accumulated Surplus	<u>4,212.82</u>	
		4,212.82
		<u>34,897.51</u>



**THE FEDERATION OF NZ SENIOR NET SOCIETIES INC**  
**STATEMENT OF FINANCIAL PERFORMANCE**  
**FOR THE PERIOD ENDED 31 DECEMBER 2007**

		2007
		\$
<b><u>Income</u></b>		
T.E.C. Income		375,222.22
Subscriptions Received		14,494.01
Telstra Clear Sponsorship		1,052.06
Group Insurance		15,102.30
Other Sponsorship		2,700.00
		<u>408,570.59</u>
<b><u>less: Expenses</u></b>		
Accountancy Fees	261.78	
Administration Contract	101,111.12	
Audit Fee	5,800.00	
Bank Fees & Charges	483.90	
Grants to Learning Centres (No GST)	206,515.55	
Grants to Learning Centres (GST)	71,239.92	
Insurance	14,115.79	
Legal Fees	1,459.81	
Meeting Expenses	1,090.01	
Travelling Expenses	2,279.89	
Total Expenses	<u>404,357.77</u>	
		<u>4,212.82</u>
<b><u>NET SURPLUS FOR THE PERIOD</u></b>		<u><u>4,212.82</u></u>



**THE FEDERATION OF NZ SENIOR NET SOCIETIES INC**  
**STATEMENT OF MOVEMENTS IN EQUITY**  
**FOR THE PERIOD ENDED 31 DECEMBER 2007**

		2007 \$
Equity at start of the period		-
<b><u>Surplus and Revaluations</u></b>		
Net Surplus for the period	4,212.82	
Total recognised revenues and expenses for the period		4,212.82
		<u>4,212.82</u>
<b><u>EQUITY AT END OF THE PERIOD</u></b>		<u>4,212.82</u>



**THE FEDERATION OF NZ SENIOR NET SOCIETIES INC**  
**STATEMENT OF OTHER MATERIAL INFORMATION**  
**FOR THE PERIOD ENDED 31 DECEMBER 2007**

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**1. Statement of Accounting Policies**

**REPORTING ENTITY**

The Federation of NZ Senior Net Societies Incorporated is a registered Incorporated Society. It is a community based organisation with the aim to provide older adults with an opportunity to learn more about new computer based communication and information technology.

These financial statements are a General Purpose Financial Report as defined in the New Zealand Institute of Chartered Accountants' Statement of Concepts, and have been prepared in accordance with generally accepted accounting practice as defined in that Statement.

Differential reporting applies because it is not publicly accountatble and does not qualify as a large enterprise. Advantage has been taken of all differential reporting exemptions.

The Federation Of NZ Senior Net Societies Inc was established in November 2006 to support the learning activites of older adults through resources and funding to the Member Learning Centres.

**MEASUREMENT BASE**

The measurement basis adopted is historical cost. Accrual accounting is used to match expenses and revenues. Reliance is placed on the fact that the company is a going concern.

**SPECIFIC ACCOUNTING POLICIES**

The following specific accounting policies which materially affect the measurement of financial performance and financial position have been applied.

**(a) Taxation**

The Federation is exempt from income tax on income derived by the Federation for charitable purposes.

**(b) Sundry Debtors**

Sundry debtors are stated at their estimated net realisable value.

**(c) Goods and Services Tax (GST)**

The financial statements have been prepared on a GST exclusive basis.

**CHANGES IN ACCOUNTING POLICIES**

As this is the first year of trading no comparatives have been shown.



**THE FEDERATION OF NZ SENIOR NET SOCIETIES INC**  
**STATEMENT OF OTHER MATERIAL INFORMATION**  
**FOR THE PERIOD ENDED 31 DECEMBER 2007 (continued)**

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**2. Events Subsequent to Balance Date**

There were no adjustable or non-adjustable events (as defined in the appropriate reporting standard) between balance date and the completion of these financial statements.

**3. Related Parties**

There are no related party transactions.

**4. Contingent Liabilities**

There are no contingent liabilities at year end.

The Federation Of NZ Senior Net Societies Inc has not granted any securities nor given any guarantees in respect of liabilities payable by it or any other party

**5. Audit**

These financial statements have been audited.

