

MINUTES OF A SENIORNET FEDERATION COMMITTEE MEETING HELD AT THE WELLINGTON AIRPORT CONFERENCE CENTRE ON 10 MAY 2011.

Present. Ian Turner (Chair) Ray McDonald, Lynsday Noble, Colin Young, Bruce Smart, Duncan Fuller, Alan Rutherford, Gwen Harvey.

In attendance. Grant Sidaway.

The Chairman congratulated Gwen Harvey on her appointment and welcomed her to the committee.

Election of Officers. The following were elected for the 2011/12 year.

Chairman	Ian Turner.	Moved Ray	Seconded Alan.
Deputy Chairman	Colin Young.	Moved Bruce	Seconded Ray.
Secretary	Ray McDonald.	Moved Ian	Seconded Lyndsay.
Treasurer	Lyndsay Noble.	Moved Ray	Seconded Bruce.
Minute Secretary	Duncan Fuller.		

Minutes of the previous meeting.

Motion: That the minutes of the previous meeting be confirmed as a true and correct record.

Moved Ray Seconded Bruce. **Carried.**

There were no matters arising.

Correspondence.

Inwards

AGM proxies.

Outwards

All information relating to the AGM

Motion: That the inwards correspondence be received and the outwards approved.

Moved Bruce Seconded Alan. **Carried.**

Motion: That the proxy voting papers be destroyed.

Moved Ray Seconded Colin. **Carried.**

Executive Officers Report.

Regional meetings. Grant advised that a standard agenda had been established for Regional meetings and is working well. There has been a good “buy in” from the LCs regarding the revitalisation and rebranding.

Marketing and Advertising. 20,000 Brochures have been sent out to the LCs. Further supplies will be available but at a cost to LCs. Grant will advise prices when all costs have been collated. Community newspaper adverts have resulted in an increased number of calls. Good articles have been produced by the Public Relations Company and the uptake in Community newspapers has been good.

Website. Good number of visits to the new site, averaging 550 unique visits per week. Templates will be available to all LCs to build their own sites and Warkworth SeniorNet will also offer assistance for LCs to build their own sites from scratch .

Christchurch Learning Centres. The committee was updated with the position of the LCs after the earthquake. There will be some impact on numbers attending the centres and some additional promotion will be required when the time is right.

Application to Lottery Grants Board. Grant has applied for \$220,150.00. We may not know of the outcome until about mid August.

Supporters.

Telstra Clear is still going well and is very important to SeniorNet.

Freeview promotion and workshops have started. This could be an opportunity to promote SeniorNet to older people.

Noel Leeming discount and rebate scheme. Tremendous potential. Invoiced \$2418 for 1st quarter of 2011.

Capital Travel. Discount scheme almost ready. Information and materials will be distributed very soon.

Mac Courses in Learning Centres. The revised budget will not allow us to use MAC Christchurch tutors to “kick start” regional awareness presentations. Duncan will send Grant a paper on Nelson’s Mac launch 12 months ago and Grant will continue to promote Macs at Regional meetings.

Alan will send Mac course details to Grant for distribution. The cost of Mac manuals was discussed, with Duncan questioning why there is a charge for Mac manuals while there is generally no charge for other manuals. Alan advised that many hours of preparation go into producing a Mac manual and the Christchurch Mac policy is for a \$30.00 charge per course.

Teaching Manuals. Learning Centres are urgently waiting for some recommended courses. Grant suggested that all LCs be invited to submit material and a group of people decide which course manuals should be considered to be the best. The manuals will then be put on the website for any LC to download.

Ian and Grant are to get together and come up with some detail and objectives for the committee to discuss.

Administration Concepts Workshops. Twenty five North Island LCs asked to be visited. 12 were selected and Duncan and Pat Fuller have now held sessions in all 12. The sessions have been very well received by the LCs and an evaluation form has been sent to them for comment. Many of the LCs seemed to be lacking in “support services” such as Monthly meetings, Help and Practice sessions, Interest groups etc and do not communicate regularly enough with their members by email.

Any further sessions will depend on whether any further money can be found and if sufficient changes have been made and an increase in membership by LCs, to justify the costs involved.

Executive Officers Contract. Grant is not seeking an increase in the contract rate and no allowance has been made in the budget for an increase. Cost savings can be made by combining visits to more LCs in an area, which may mean that some LCs will have to make changes to their meeting dates.

Motion: **That the Executive Officers report be received.**
 Moved Ray. Seconded Alan. **Carried.**

Financial.

Motion: **That the Financial Report be received.**
 Moved Colin Seconded Gwen **Carried.**

Motion: **That Colin Young be added as an authorised signatory to the ASB Federation Account and that Selwyn Jebson be deleted from the account.**
 Moved Ray Seconded Ian **Carried.**

The meeting closed at 3.15pm.

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